

POLICIES, PROCEDURES AND RULES

Note: In addition to the following West Salem drafted policies, procedures and rules, by WSHA abides by all USA Hockey, Wisconsin Amateur Hockey Association and Wisconsin-Minnesota Hockey League By-Laws, Policies, Procedures and Rules.

AFFILIATION

West Salem Hockey Association (WSHA) is affiliated with USA Hockey, Wisconsin Amateur Hockey Association (WAHA) and The Wisconsin-Minnesota Hockey League (WMHL). The WAHA certified boundaries for WSHA are “West Salem, Bangor school districts in their entireties as well as the Mindoro portion of the Melrose-Mindoro School District.”

STRUCTURE OF ORGANIZATION

Is defined in the By-Laws.

TEAM CLASSIFICATIONS

West Salem Hockey Association will provide levels of play including: Termite (Beginner), Mite, Squirt, Pee Wee, Bantam and High School. Ages for each level are defined by USA Hockey.

DEFINITION OF DIVISIONS WITHIN WSHA

There are four levels of hockey in WSHA. These are the Division I, Division II, High School and In-House Division. Rules apply for all skaters, coaches and parents in all divisions and all divisions will comply with the policies set by the Board of Directors.

DIVISION I -Traveling team that plays games within the Wisconsin-Minnesota Hockey League. If numbers permit, this team is selected based on tryouts. (See Team Selection Policy) This team is also eligible for State Tournament Play Offs & Competition. They may also have League Tournaments available for competition. Teams must be registered with USA/WAHA/WMHL and must abide by rules for each.

DIVISION II -Traveling team that plays games within the Wisconsin-Minnesota Hockey League. If numbers permit, this team is selected based on tryouts. (See Team Selection Policy) This team is also eligible for State Tournament Play Offs & Competition. They may also have League Tournaments available for competition. Teams must be registered with USA/WAHA/WMHL and must abide by rules for each.

IN-HOUSE DIVISION -Non-traveling teams either non-competitive learn-to-skate Termite Programs or semi-competitive beginning programs for Mites. These teams will still abide by basic USA Hockey rules and shall be registered with WAHA but are not a part of the WMHL.

HIGH SCHOOL DIVISION -Traveling team that abides by USA Hockey, Wisconsin Amateur Hockey Association Rules but does not belong to the Wisconsin-Minnesota Hockey League. This team is eligible for State Play Offs and Competition.

REGISTRATION

WSHA shall hold two registrations in the fall of each year. A Registration Chairperson shall be assigned and the entire Board of Directors and Officers shall be in charge of this event. Registration shall close December 15 every year.

All members must register at one of the two registrations sponsored by WSHA. If there are reasons for not being able to attend, they must call the Registration Chairperson or President prior to the end of the 2nd Registration. Members who did not sign up before the end of the 2nd registration shall be assessed a \$50 late fee. (9/8/95)

Any new members moving into WSHA boundaries after teams are split but prior to December 15 shall be placed on teams ----on recommendations from that level's coaches and the Board of Directors.

REGISTRATION FEES

All fees for WSHA registration must be paid in full before skaters will be allowed on the first practice ice. Registration Chair shall notify coaches and/or Team Split Committees of those who have not paid fees. Fees to be set u by Board of Directors prior to Registration.

WORK HOURS

See attached Fundraising and Work Hours Policy (9-9-08)

REGISTRATION REFUNDS

Anyone who withdraws from a WSHA program can do so and receive a full refund prior to the USA Insurance Fee being submitted to WAHA. After that time they shall receive their registration fee back minus the insurance. After the first practice, nothing is refundable without Board approval. (12/4/94) No refunds will be made to any person until loaned equipment has been returned. (9/8/95)

BEGINNING SKATERS TERMITE/MITE AGES

Registration for the Termite level shall be restricted to only those skaters whose birthdays fall into this category. All other older beginning skaters shall be appropriately placed into their levels by birth date.

BIRTH CERTIFICATES

All WSHA skaters shall provide a copy of their birth certificate to the Association prior to the first practice ice time every year. Baptism certificates are not acceptable. (3/1/95)

Coaches should carry birth certificates to all away games and tournaments as necessary to check in with tournament directors for age verification.

The Registration chairperson will communicate with coaches and Directors in charge of Team Splitting on who has not provided birth certificates and skaters shall not be able to go onto the ice until provided. (9/10/95)

SOCIAL SECURITY NUMBERS

Beginning with the 1996/1997 season, social security numbers are mandatory on USA membership forms at registration. Members who do not provide them shall not be processed as members. USA HOCKEY RULE. (9/10/95)

COACHES

HEAD COACHES and ASSISTANT COACHES shall be appointed annually by the Board of Directors upon the recommendation of the Coaching Committee. (8/7/95)

PARENT HELPERS AT SQUIRT, PEE WEE, BANTAM, HIGH SCHOOL LEVELS are to be approved by the Board of Directors. (11/6/95)

PARENT HELPERS for the Termite & Mite Levels are encouraged and must only be approved by the coach.

PARENT REPS & CALLING PERSONS shall be selected by the Coach and approved at the parent's meeting for the specific team at the beginning of the season.

COACHING COMMITTEE

The Coaching Committee is a permanent standing committee of WSHA.

The Committee shall be composed of six members plus a chairperson. Each person would serve for a two year term, with three members being appointed in odd number years and three members appointed in even number years. The chairperson would be appointed by the President of WSHA using USA Hockey guidelines for an ACE Coordinator. At least one member of the Committee should be an Association Board member or officer. The Committee should have one member from each age level, if possible. Members of the Committee would be appointed by the President, subject to Board approval.

The role and responsibility of the Coaching Committee would be as follows:

- 1 Provide an organized means of recruiting Coaches.
- 2 Furnish informational materials to Coaches.
- 3 Address Coaches scheduling concerns.
- 4 Make appropriate policy recommendations to the officers and Board of the Association.
- 5 Hold pre-season and mid-season Coaches informational meetings.
- 6 Provide continuity and organization for the Association's coaching needs.
- 7 Interview all coach's individual team rules, expectations, and coaching philosophies prior to each coach's appointment to make sure they match the policies and philosophies of WSHA.
- 8 Assist new coaches to begin scheduling their season and look at a reasonable number of games.

QUALIFICATIONS OF COACHES

- 1 A Head Coach must be at least 18 years of age.
- 2 A Head Coach must be able to commit to the time, finances, and responsibility needed to coach the team.
- 3 A Head Coach must be able to teach competency in skating, hockey skills, teaching techniques, strategies, and skills in communication with skaters and parents.
- 4 A Head Coach must be certified by USA Hockey. Each must keep his/her certification up to date. Coaches and Assistant Coaches are encouraged to attend one clinic per season.
- 5 All Coaches and coaches helpers must have filled out the USA Individual Insurance form prior to going on the ice. (3/1/95)

COACHES FEES FOR INSURANCE/CLINICS

- 1 WSHA shall pay for/or reimburse one head coach and one assistant per team for fees for coaching clinics. (1/9/95)
- 2 WSHA pays for insurance fees to USA Hockey for all head coaches and two assistant coaches per teams. (11/6/95)
- 3 All additional parent helpers are required to pay their own insurance fees or they will not be allowed on the ice. (11/6/95)

COMPENSATION FOR COACHES

- 1 All coaching positions (Termite, Mite, Squirt, Pee Wee & Bantam) are to be held by volunteers who will not be compensated for their services. These coaches will however, in addition to the clinics and insurance as outlined, be reimbursed for copies and long distance calls when reasonable and when submitted to the Board of Directors for approval.
- 2 The High School coach shall be reimbursed for expenses up to an amount approved annually by the Board of Directors and the general membership.

COACHING MANUALS

Association coaches shall follow USA coaching manuals proved at clinics. (8/7/95)

COACHES ON THE BENCH

The number of coaches, assistant coaches and parent helpers is left up to the discretion of the head coach.

EMERGENCY COACHING SITUATIONS

All coaches are to carry at least one USA Individual Insurance form with them to all games; home and away.

From time to time a situation may arise when a coach needs to leave a game due to an emergency. In the case where another coach cannot be found to fill in for a game or tournament situation, it may be necessary to find a replacement who is not USA registered. He/she should immediately fill out the USA Insurance Form carried by the head coach to all games. This form shall be given to the

President of the Association within 24 hours after event. Caution: SOME GAMES AND TOURNAMENTS REQUIRE A CERTIFIED COACH ON THE BENCH AT ALL TIMES OR THE GAME MAY HAVE TO BE FORFEITED.

President shall submit form to WAHA Registrar under the category "Non-paying coach. No fees are collected or disbursed. What constitutes an emergency is left to the discretion of the Board of Directors.

INDIVIDUAL TEAM RULES AND COACHES EXPECTATIONS

Each coach shall submit any additional rules and expectations set for the individual teams to the Coaching Committee for approval prior to their appointment. These rules and expectations may include items including but not limited to: discipline/attitude, sportsmanship, teamwork, penalties, missed practices, school grades, skating up to next level, individual skating time, mutual respect, parents in locker rooms.

These rules, once approved, must be put in writing and each team parent provided with a copy at the parent meeting at the start of the season.

COACHES/PARENTS MEETINGS PRIOR TO START OF SEASON

After teams are selected, coaches are officially assigned to teams, and Association holds a Coaching Meeting, WSHA coaches are to hold an informational meeting for their parents/skaters prior to the beginning of the season. Information to cover includes: introduce coaches, parents and skaters, coaching expectations and individual rules for team (as approved by the Coaching Committee), practice times, game schedules, decision on which tournaments and how many the team wants to commit to, tournament payment policy, concessions & clean up schedule, individual team responsibilities assigned by Association, view video tapes for parents (USA Hockey), recruit parent rep and calling person, etc.

TEAM SELECTION

See Player Selection Policy, made a part of the Policy Manual.

TEAM SIZE-MITES, SQUIRTS, PEE WEES, BANTAMS

The Board of Directors shall set the team sizes each year based on registration numbers. Maximum team size per USA Hockey is 20.

All skaters must be West Salem Hockey Association skaters. Any exceptions shall be based on rules listed under "Non-association Players".

SKATE UPS

See Skate Up Policy, made a part of the Policy Manual.

TEAM SIZE -HIGH SCHOOL

First preference players...All players from the West Salem Hockey Association shall have first preference for all spots on the High School team. WSHA will not consider a Midget team unless there are over 34 players on the High School team (9/11/06)

Second preference players...will be those non-association players who have been "grand-fathered" into the team by having played one full previous season with WSHA.

Third preference players...If West Salem & previously grand-fathered non-association players do not fill the roster; the head coach shall make the decision how many skaters he/she wishes to roster by adding other non-association skaters.

If there are more non-association new skaters wishing to join the team than the high school roster has room for, the selection will be done on a lottery basis. Lottery selection shall take place prior to first practice ice time. (9/16/95)

NON-ASSOCIATION PLAYERS

1 Recognizing that each association in our league builds its membership by recruiting players from within their WAHA certified boundaries, West Salem Hockey Association commits that it will not accept players from outside our WAHA certified boundaries, nor shall we release players from within our own boundaries to skate for other associations. Understanding that special circumstances may exist from time to time, any player who requests release or acceptance shall present their case to the WSHA Board of Directors, and said release or acceptance must be granted by 2/3 majority vote by the Board of Directors. This release or acceptance must meet the further conditions set forth by our league - the WMHL. (4/2009)

2 In specific situations where skaters have no association team within their community, WSHA may allow on an individual basis, those skaters to apply for our teams. Acceptance is pending Board approval.

3 Skaters who have an association to skate with within their jurisdiction can only join WSHA if they are given a release in writing from the President of their "home" association, meets WAHA guidelines and policies and have been approved by the WSHA Board of Directors.

4 Non-association families shall pay a one time initiation fee to WSHA at registration in an amount determined by the Board of Directors. (9/16/95)

5 Any non-association skater whose family completes one full hockey association board year as a member shall be grand-fathered into WSHA as a skater the remaining years as long as there are roster positions available. West Salem Hockey Assoc. skaters have first priority to fill roster. That non-association family must maintain their volunteer activities throughout that first and all subsequent years.

6 Should there be more non-association grand-fathered-in members registered than there is room for on a team, selection shall be handled by the Board on an individual basis. (Except for High School team: see Team Size -High School policy)

STATE TOURNAMENTS/INVITATIONAL TOURNAMENTS

1 All Division I & II Teams and the High School team may register for State Competition by the WAHA deadline. Decision shall be made by the coaches, players and parents for each level. Association will pay for State Tournament Fees up front and players will pay as per policy below.

2 If a team does not qualify for State Competition, the State will reimburse the Association for the registration fee less a processing fee. The parents of the team are expected to reimburse the association for this amount.

3 Each team will be assessed a fee for State Play Off (Regional) games. This fee shall be paid prior to the Play offs as per policy below if known, otherwise within a deadline as set by the Board of Directors.

4 Any team in the Association may decide as a team to travel to invitational tournaments of their choice. This decision is left up to the coach, parents and skaters. Fees shall be paid as outlined below and paid in full by team to the Association treasurer.

5 Before a player can play in any tournament, that player must have paid the tournament fee prior to the event. If not paid in full, the player must be benched.

6 Coaches or parent rep are in charge of collecting all tournament fees and submitting to Association treasurer.

7 Two teams of the same age level may only be in the same tournament if they are in the same division. If 2 teams of different divisions apply for the same tournament, the first team applying to treasurer for entrance fee get to enter the tournament.

8 After the initial discussion at the parent's meeting, the coaches are then responsible for informing the parents of which tournaments and what financial commitment is expected. Cost to be divided equally among players.

FIRST AID

All Head Coaches are required to take a first aid kit provided by WSHA to all games both home and away. For additional supplies for kits, contact the concessions chairperson who is in charge of stocking kits. All coaches are encouraged to take courses in both First Aid and CPR.

INJURIES

Coaches must cover this policy at the beginning of the season at their parent meeting.

If a player is hurt during a sanctioned hockey event, practice or game, coaches must communicate to parents that the parent must call the USA Hockey Insurance Claim into the District Risk Manager within 24 hours of injury. If injury occurs on a weekend and there is no answer, claim must be called in on Monday morning. If parent cannot be reached, the coach should call injury in. CAUTION: CLAIMS NOT CALLED IN MAY RESULT IN COVERAGE BEING DENIED.

Name, Address and Phone Number of Risk Manager for USA Hockey is in back of WAHA annual guides provided to all coaches and should also be in the coaching manuals provided by WSHA. Forms are available in the Scorekeepers Book, from the coaches or the

President of WSHA.

PLAYING TIME

Coaches are encouraged to do their best to equalize playing time for all skaters. (3/1/95)

PLAYER POSITIONS

What position a player plays is up to the Coach. If the player requests an opportunity to play a position, the Coach is strongly urged to provide that opportunity. This can be done during the early season or in practice to find out whether the player is suitable for that position. (3/1/95)

EQUIPMENT

See Equipment Policy, made a Part of this Manual.

TEAM PLAYER AWARDS

WAHA AWARDS (WISCONSIN AMATEUR HOCKEY ASSN.)

- 1 ZERO AWARD -Playing complete game without allowing a goal(Goalie Award)
- 2 HAT TRICK -Scoring three goals in a game
- 3 PLAY MAKER -Registering three assists in a game

Conditions for Awards (WAHA)

- ← Recipient must be a registered player
- ← Game or tournament was USA sanctioned
- ← Game officiated by registered USA referee
- ← Game was League competition not an exhibition game
- ← Copy of score sheet went to District Registrar

• Limit of one of each award per player/season Coaches...mail requests to: WAHA registrar with recap of names and awards earned. Include self addressed envelope of sufficient size to take care of number of patches needed by April 15.

WISCONSIN/MINNESOTA HOCKEY LEAGUE AWARDS (Paid for by WSHA)

- 1 LEAGUE PATCH -Awarded to each player in the WMHL
- 2 BLUE LINE AWARDS -For defensemen, limited to 2 per team, selected by coach, paid for by Association.

WEST SALEM HOCKEY ASSOCIATION AWARDS

- 1 INDIVIDUAL TROPHY -awarded to every registered player at the end of season. Amount to spend is determined yearly by the Board. Coaches or Team Rep to purchase. Trophies in excess of budget shall be absorbed by individual team members.
- 2 GRADUATING SENIOR HOCKEY PLAYERS -receive a plaque from the Association featuring a picture of them as a beginning hockey player and a current Senior Hockey picture. These are ordered by the President and take the place of an individual trophy from the Association. If player wants a copy of the team trophy, he/she shall pay for it themselves.
- 3 ADDITIONAL AWARDS -are at the cost of the individual teams.

REFEREES

WSHA will provide referees and linesman as follows:

1. Mites, Squirts, PeeWees-2 Referees.
2. Bantams & High School-2 Refs and 1 linesman except WIAA games which require 1 Ref, 2 Linesman

WSHA Referees who pass their certification exam shall provide Referee Chairperson with a copy of a card. After officiating three games, Refs will be reimbursed for clinic fees.

VANDAISM/LOST ARTICLES

WSHA is not responsible for lost or damaged articles while in the Lions Building, rink or locker rooms. Coaches are encouraged to try to keep locker rooms locked whenever possible, encourage kids to leave money and other miscellaneous valuables at home or locked in their cars. Parents are encouraged to supervise these areas during practices and games.

LOCKER ROOM KEYS FOR VISITING COACHES

Visiting coaches will be able to lock the east side of the Lions Building (visiting locker room). Visiting coaches will have to turn their car keys in at the concessions stand in exchange for two door keys. When finished with keys for building and returned to concessions, car keys will be returned to visiting coach. 3/9/95

LION'S BUILDING KEYS

All coaches, committee chairperson, officers and directors who have been approved by WSHA to have a set of keys for the Lion's Building, should obtain the keys from the Village Hall, downtown West Salem. Keys will be issued after signing a release with the Village. Anyone who is used keys to the Lion's Building will be held responsible for the loss of the keys and may be required to provide new locks and new keys in case of loss.

All keys must be returned to the Village no later than the end of the board of the year. (4/30)

KEYS FOR RINK, LIGHTS, WATER, ZAMBONI/ZAMBONI ROOM, EQUIPMENT ROOM, TROPHY CASE, ETC.

One master set (kept by the President of WSHA) shall be available of the concessions area during the season. No one may remove a key for use unless they sign their name on slip of paper in drawer holding key.

If that person fails to return the key, he/she shall be responsible for replacing lock and copies of key.

FUNDRAISING

All fund-raisers (above and beyond regular Association activities) organized by an individual team, individual members or committee, must be presented to the Board of Directors for approval. This money will be put into the association checking account. A ledger will be kept for each team or activity. That money will then be spent for the individual team or activity only.

GAME SCHEDULE CHANGES

To make schedule changes, coaches must contact the following persons:

- 1 Concessions Chairperson
- 2 Rink Scheduler
- 3 Clean Up Chairperson
- 4 Referee Chairperson
- 5 Zamboni Scheduler

CONCESSIONS

No one under the age of 14 should work in the concessions area. There shall be no charging at the concessions by any member.

Each team shall be in charge of covering the concessions responsibilities during their own games. Schedules for these games shall be determined by the team reps and given to the Concession Chairperson.

All families will be expected to work the West Salem Open Ice Concessions one time per winter. Schedule will be prepared by Team Reps and supplied to Concessions Chair.

CLEAN UP

All teams will be responsible for cleaning the Lion's Building and Rink Spectator area during the season. Schedule will be prepared by

Clean up Chairperson.

SCOREKEEPERS BOX

A copy of USA Playing Rules, WAHA Rules, Wisconsin/Minnesota Hockey League Rules and WSHA Rules & Regulations shall be kept in the Scorekeepers Box during all games. Scorekeepers are in charge of making sure this information is taken from the appropriate place in the concessions area out to the box and returned after the games.

SCOREKEEPERS RESPONSIBILITIES

Persons doing the scorekeeping are responsible for the following:

- 1 White score sheet given to the winning coach for them to send into the league.
- 2 Make sure both coaches' sign score sheets.
- 3 Division I or II must be marked.
- 4 Team # marked when appropriate
- 5 Make up games must state Original Date, Change Date and signify that they are "make-up" games.
- 6 Pick Up games just for "fun" should not be mailed in.

If score sheets are not done correctly, the WMHL will throw them away and games will be forfeited.

WSHA Coaches are responsible for passing this information on to the parents or people filling out score sheets at their games.

OFF ICE OFFICIALS CONDUCT

All appointment scorekeepers, clock workers and penalty box workers shall conduct themselves in dignified manner. At no time shall anyone in these positions lecture or harass players, yell offensive statements onto the ice or argue with on ice officials.

PARENT REP/CALLING PERSONS/MEDIA LIAISON

Parent Rep A contact person between the Association and the Coach/Team. This person shall be the vehicle for communication between the team and the President/Board of Directors regarding team activities and association events.

DUTIES MAY INCLUDE:

- 1 Recruiting volunteers from team for association events.
- 2 Communicating association functions to team members.
- 3 Holding each family on your team accountable for volunteering for association activities.
- 4 Assist team in hotel accommodations for travel events.
- 5 Submitting special request in behalf of the team to the Board of Directors.
- 6 Collecting team fees for tournaments, trophies, etc. and submitting the association treasurer. Scheduling and following up on team's participation in concessions, open skate and clean up responsibilities. Assist coach in purchasing trophies.

Calling Person

A person assigned by the team to make phone calls before, during and after the season.

DUTIES MAY INCLUDE:

1. Calling members of the team to relay information on behalf of the coaches, parent/team rep, President, Board of Directors and any other association communication.

Media Liaison

A person assigned by the team to act as newspaper article writer and publicity chairperson.

DUTIES MAY INCLUDE:

1. Writing team articles and taking pictures for hockey section of the La Crosse County Countryman and any other media of choice.

WHEN TO CANCEL PRACTICES OR GAMES BASED ON TEMPERATURE

WSHA policy is the same as WMHL Policy (League Rules)

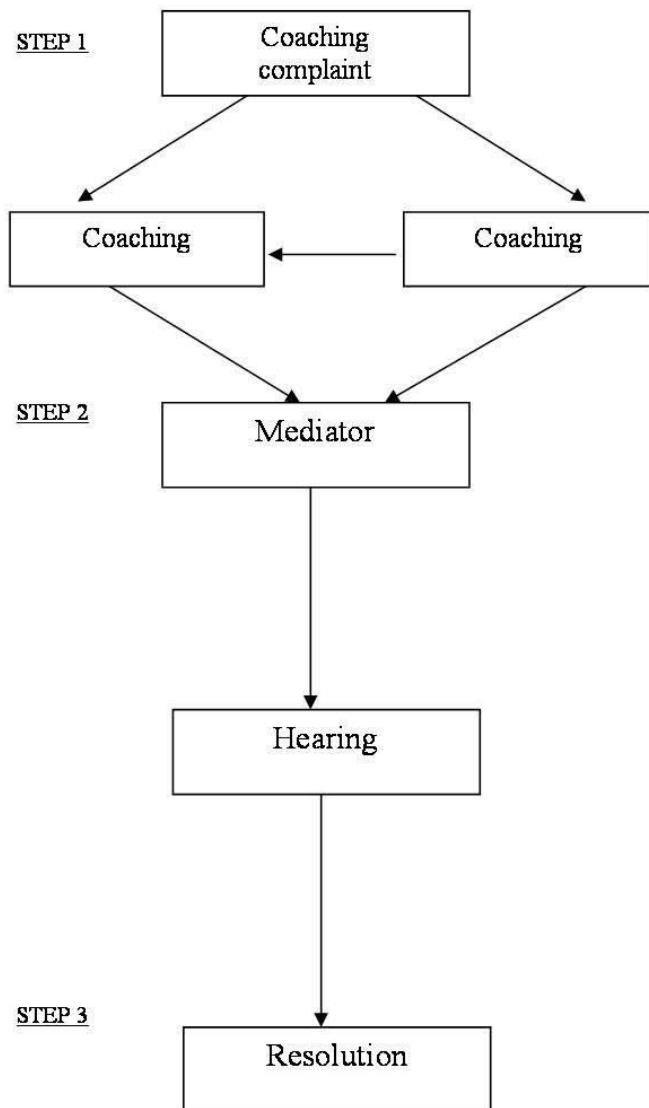
If a coach chooses to hold a practice or game despite weather policy, no child should be penalized for not participating.

CANCELATIONS OF PURCHASED ICE TIMES

Coach must call ice purchaser in order to have him/her contact rink for cancellations and their individual cancellation policies. Any fees not refundable due to rink policies shall be absorbed by association or teams depending on who requested the ice time.

HANDLING COMPLAINTS

The following steps should be used to handle coaching complaints. These steps will be adhered to by the Board of Directors.



Step 1– Parent should make every effort to communicate problem, voice concerns or complaint directly with coach in an attempt to resolve

Complaints going to the President shall be referred back to the coach unless concern/complaint is so severe that President warrants recommendation to go straight to mediation.

Step 2– Purpose of mediation is to settle matter constructively and privately between coach and party complaining using a third person to mediate a resolution.

Mediator shall be President or one Board Member appointed by the President who does not have a family member affiliated with said team involved in the complaint.

Step 3– Purpose of hearing panel is to hear both sides of the complaint and make a final resolution. All decisions of panel are final.

Panel shall consist of: President* or one Board Member appointed by President and two Coaching Committee Members. No member of the panel may have a family member affiliated with team involved in complaint and cannot have served as mediator.

* If president has a child on team involved in complaint, appointments shall be made by President Elect and continues to follow chain of command.

Note: Complaining Party is encouraged to document events regarding complaint.

GOALS:

It is desire of the West Salem Hockey Association to provide a safe and fun program of youth hockey that will give the youth of this area the chance to developed their hockey skills, promote good sportsmanship, leadership and teamwork and help develop good judgment, personal pride, and mutual respect. We wish to promote the benefits of hockey and to keep the reputation of the West Salem Hockey Association and its members at the highest level possible.

The following Code of Conduct will govern the actions of our players, players and coaches.

DICIPLINE COMMITTEE:

The Discipline Committee will be comprised of two West Salem Hockey Association Board members with the purpose of monitoring behavior and penalties for possible disciplinary action. The Discipline Committee's review will involve the player, parents, coaches and any others who may be involved. All recommendations will be sent to the full board of Directors for approval.

PLAYERS:

1 Practices-Players are expected to attend all practices on time and ready to work. Illness, school functions, etc., are excused absences, but must be called to the coach prior to that practice. Individual coaches will determine a policy for their own team to deal with late arrivals, misbehaviors and unexcused absences.

1 2. Use of Tobacco, Alcohol or other Drugs-Any use of these items WILL NOT BE TOLERATED!

← 1st Offense: Suspension for (3) consecutive games for each team played on. Player must attend all practices and games

← 2nd Offense: Suspension for 365 calendar days.

2 Off Ice Behavior-Players are representatives of the West Salem Hockey Association and should conduct themselves with pride and dignity. Players should dress appropriately (clean and neat) before and after games. Off ice behavior at any hockey related function must also promote a positive image. No vandalism, swearing, curfew violations, etc. Players My Be asked to stop any unwanted behavior and further, they may be asked to leave the game or hockey function.

3 On Ice Behavior-The following rules will apply to ALL games, practices, scrimmages and other sanctioned hockey events. Any suspensions given will affect each team for which a player skates.

The West Salem Hockey Association has agreed to abide by all USA HOCKEY rules and the Wisconsin/Minnesota Hockey League (WMHL) rules. We will continue to do so, but with these additions:

Any of the following will result in disciplinary consequences:

- 1 Fighting
- 2 Repeated unsportsmanlike conduct
- 3 Repeated use of vulgarity in language or gestures
- 4 Failure to follow rules as set down by West Salem Hockey Association, coaches and/or the team
- 5 Intent to injure or injury causing penalties (Mach Penalty or Gross Misconduct). ** See item #4 below.

Violations will result in the following disciplinary consequences:

(Infraction is defined as any of the above five violations. Second and third infraction disciplines are for any combination of the above.)

1 First infraction-One (1) full game suspension

2 Second Infraction-Appearance before the Discipline Committee by the player, along with the parents, coach and any others involved. Committee to decide on discipline to be assessed based on this review. Alternatives include a one, two but no more than three game suspension for each team player skates on.

3 Third infraction-Appearance before the Discipline Committee by player, parents, coach and others involved. Committee has the option to select discipline and may recommend suspension for the remainder of the season.

4 Intent to Injure or Injury Causing Penalties automatically will be assessed a three(3) game suspension for first infraction should Discipline Committee feel penalty was justified after review from player, parent, coaches and others involved. A second infraction could result in suspension for remainder of the season after Committee's review. **

5 Director's Approval of Decisions-All recommended disciplinary actions must be approved by the Board of Directors except those dictated by USA Hockey Rules or WMHL Rules. Recommended disciplines shall be put in writing by Committee and delivered immediately to skater and their parents, coach and the Association President. Directors must make decision on approval within 48 hours

of receipt of recommendation. Director's decision must be in writing.

6 Appeal process-Any objections to Disciplinary Actions must be made in writing and given to the President within one week after Disciplinary Recommendation is delivered to player, parent and coach. If an appeal is made, the subject skater or coach shall not skate or coach until the appeal process is concluded. Directors will schedule a meeting within one week to review written appeal. After Directors review of the written appeal, the disciplinary process and the recommendations of discipline, the decision will be made in writing within 3 days to player, parents and coach. ALL DECISIONS SHALL BE FINAL.

COACHES:

All coaches by example are role models and must conduct themselves accordingly. Unsportsmanlike behavior such as swearing, arguing with an official, blatantly criticizing another team, coach or player, drinking, etc., will not be permitted. Discipline and maintenance of a safe, supportive, and teachable environment should be the coach's primary concern.

All coaches will meet together with the Coaching Committee prior to the beginning of the season to review rules, philosophies and policies. Following this meeting, each coach is to hold a Parent/Player meeting prior to the first game to discuss individual policies and concerns.

Some, but not necessarily all of these philosophies may include:

- ← DISCIPLINE/ATTITUDE
- ← SPORTSMANSHIP
- ← TEAMWORK
- ← PENALTIES
- ← MISSED PRACTICES
- ← SCHOOL GRADES
- ← SKATING UP TO NEXT LEVEL
- ← INDIVIDUAL SKATING TIME
- ← MUTUAL RESPECT
- ← PARENTS IN LOCKER ROOM
-

Coaches are to submit copies of all score sheets pertaining to infractions that may result in disciplinary action to the Discipline Committee following all games for review of behavior and penalties. Coaches are to write comments on penalties they felt were especially flagrant on penalties they felt were miscalled.

The Head Coach is responsible for enforcing the Code of Conduct and must do so fairly and without exception.

PARENTS:

Parents are first and foremost teachers! Therefore, let us teach our youth respect for themselves and others, fair play and teamwork. Teach them that fighting, swearing or arguing with coaches or officials is not acceptable. Parents may be asked to stop unwanted behavior and further, they may be asked to leave the game or hockey function.

If a parent sees any violation of the Code of Conduct on or off the ice, a coach or member of the Discipline Committee is to be notified immediately.

Support your hockey in a positive manner and HAVE FUN!

The PRIVILEGE of participating with the West Salem Hockey Association is extended to all West Salem area youth and their families, providing they are willing to assume their responsibilities and conduct themselves in a manner that will be a credit to all.

CODE OF CONDUCT SIGNATURE SHEET

We have read the Code of Conduct and agree to abide by all aspects of it, effective with our signatures.

Player's Signature Date

Parent's or Guardian's Signature Date

Note: This Code of Conduct will replace any previous codes. The Board of Director's approved this document in March 1995 making revisions from original draft dated 4/3/93. Membership voted their approval of this document at the Annual Meeting in April 8, 1995

PLAYER SELECTION POLICIES

Revised and Approved 9/11/06

WHICH TEAMS ARE REQUIRED TO SPLIT

All teams must split 21 skaters. (USA Hockey Rules)

The board of directors of the West Salem Hockey Association shall decide when to split and how many skaters will be placed on each team.

All West Salem Hockey Association skaters will be given first opportunity to fill available positions and non-association skaters will be considered if rosters are not filled. Board of Directors shall decide on how specially to address non-association player spots available on a per year/per team basis.

SKATE UP POLICY AND HOW IT AFFECTS NUMBER ON TEAM

See attached skate-up policy. 9/06

APPOINTED DIRECTOR IN CHARGE

The Board of Directors shall appoint two directors or one director and helper, not related in any way to the team being split, to oversee the process of splitting. He/she must attend the selection committee meetings, parent meeting, drills, scrimmage, collect the score sheets in sealed envelopes, help judges with adding score sheets, convey the results to the coaches, players and parents, and any other duties as outlined by the board. Any disclosure of selection information such as scores or rankings will result in disciplinary action by the Board, including potential dismissal of position.

SELECTION COMMITTEE TALLY PERSON

The tryouts will be judged by the selection committee (3 people) and tallied by directors in charge:

Mites, Squirt, Pee Wee and Bantam Levels Three (3) qualified judges will have hockey experience and knowledge of the game, and appointed by the board. These members cannot be related to anyone on the team they are going to help split.

Non-parent head coaches from WSHA shall also fill out an independent score sheet to be included in the final score and participate with the decision in dividing the teams. The non-parent coaches shall attend the team split BOD meeting, and be prepared to discuss in confidence final team selection with the BOD. This is particularly important in very close scores during tryouts. Final decision must be approved by the BOD (10/2008).

NOTE: All player names should be withheld during conversation. The players should only be referenced by score number only. The Director(s) in charge and non-parent coaches shall be the only ones with knowledge of names to score number. This will maintain the integrity of keeping names out of the conversation and decision.

It should go without saying, but ALL CONVERSATIONS ARE TO BE HELD IN STRICTEST OF CONFIDENCE. FAILURE TO DO SO MAY RESULT IN PUNISHMENT AND/OR REMOVAL FROM THE BOD. (10/2008).

In the case of a tryout for goalie position, one additional judge will be selected for this specific task if possible. See goalie position rule.

SELECTION COMMITTEE MEETING

Prior to parent/player meeting, the directors in charge shall meet to design and prepare drills, scrimmage or other methods used for tryouts. Final drills, scrimmage procedures, rules, directions, expectations shall be printed to be given out at parent/player meeting. Questions shall be addressed to appointed director to convey back to the board and selection committee.

Four (4) hours of ice time (subject to availability) shall be divided into practice time and tryouts and put into writing for parent/player meeting.

Selection committee judges will be instructed that they shall not share results of score sheets with other members of the selection committee, coaches, parents or any other persons. Any disclosure of selection information such as scores or rankings will result in disciplinary action by the Board, including potential dismissal of position.

PLAYER/PARENTS MEETING

The week prior to teams skating the first ice time, there will be a meeting of the team selection committee, players and parents supervised by the director in charge. This will be an informational meeting to explain the process of splitting skaters into two or more teams. Parents/players will be notified of the meeting including, date, time and place.

Players will be given the list of the drills and scrimmage play that will be used.

Appointed director shall have kids sign up on paper for position they want to play should scrimmage play be used. Players will be encouraged to tryout for the position they most often play, however, they may request to tryout for whatever position they would like, including goalie. (See Goalie Position rule below)

The committee will stress that the purpose of splitting the skaters into multiple teams is to have fun playing hockey and that whichever team the players ends up on, he/she will be given the same opportunity to have an enjoyable, exciting hockey experience. The purpose of splitting a large number of skaters into smaller teams is to give each skater more opportunity to see and learn the skills of hockey. It is no fun to sit on the bench. It is far better to skate more on a second team than to not skate enough with only one large team.

If a parent or player is not able to attend this meeting, they must contact the president of the association or the appointed director to obtain policy information and drills.

ATTITUDE

Skaters will also be told that ATTITUDE will be considered as part of the criteria for placement. Especially important are: listening, cooperation, teamwork, and knowledge.

THE TRYOUT BEGINS

1 Each team to be split will receive four (4) hours of ice time (subject to availability) to accomplish splitting process. This shall be completed within two-week time frame from start to finish. The appointed director and selection shall divide the ice time include practice and time for judged drills and scrimmage play.

2 The committee for each level may choose process agreed upon in advance and outlined to players and parents in meeting.

3 Parents should have skaters to the rink ½ hour or more prior to ice time for specific instructions or changes.

4 Each skater shall be given a number for his/her helmet and no names are to be used on score sheets at any time.

5 After the drills are completed at the end of day one, directors in charge and judges will add scores to find skaters on the bubble (where split may occur) during the scrimmage, everybody will be judged allowing the time for judges to focus on those players on the bubble. Judges should be notified of total number of players and players staying at the division 1 level.

6 Score sheets shall be put in sealed envelopes after each session and given to appointed director.

7 After the fourth hour of ice time, the directors in charge and judges shall tally the results of the score sheets and the judges will

give the recommendations to the board. Each skater will be contacted within three (3) days after the fourth hour of ice time to let him or her know which team they are on.

IN CASE OF A TIE

In the event that two or more skaters tie, the selection committee and the appointed director will take the more experienced skater of that level. Example, if a second year skater and a first year skater tie, the second year skater would go up. If a tie between two second year skaters or two first skaters at that level, the skater with more overall years experience would move up. If a tie continues to exist, the selection committee and appointed director may use criteria submitted by previous year's coach to determine which skater is assigned to first team.

GOALIE POSITIONS

Mites –

No tryouts are allowed. Additionally, no mite should be expected to play more than 25% of the season in the net. WSHA believes that this is too young of an age to make such a commitment.

Squirts, PeeWees, Bantams -

Any skater can try out for goalie but should make a request to do so prior to tryouts beginning. In the event that there are two or more Goalies trying out for the same division, each skater will skate at that position for tryouts and assessment will be given and scored. A separate goalie judge will be used if possible. This judge will be someone with knowledge or experience at goal tending. Goalie tryouts will be held during the second day of practice. Committee must stress to skaters that the goalie positions are picked for the entire season. In case of tie see rule above. If a player (goalie) wants to be eligible as a skater on the "A" team, the player will need to attend the 3rd and 4th day tryouts as a skater, and make the higher level team just as the other skaters must do. WSHA STRONGLY encourage the players (goalies) at the Squirt & PeeWee levels to skate for team splits, and to skate during the season. This is important for overall player development.

PARENT ROLE IN TEAM SPLITTING

Parents are encouraged to give support to their skaters during this process but should refrain from putting undo pressure on kids before and during tryouts.

PARENTS ARE TO REMAIN ON THE BLEACHERS AND AWAY FROM THE PLAYERS BENCH, ICE AND GLASS DURING DRILLS AND SCRIMMAGE PLAY, ETC.

Director in charge shall monitor parents' conduct and encourage parents to let the committee and coaches control the events on the ice.

COACHES ROLE IN TEAM SPLITTING

Coaches are encouraged to keep an open mind when preparing for team splitting and to allow the committee and appointed director to complete their task without offering opinions on individual skater's ability or placement.

Coaches will run the practices preceding the team splitting and shall organize and help with on ice drills, and scrimmage.

BOARD OF DIRECTORS ROLE IN TEAM SPLITTING

Board of directors will see all scores without names and decide how to split team. The recommendations by the judges should be highly considered. Past coaches can be contacted by the board of information on any player or players.

ALL DECISIONS ARE CONFIDENTIAL AND FINAL.

Any disclosure of selection information such as scores or rankings will result in disciplinary action by the Board, including potential

dismissal of position.

SKATE-UP POLICY AND AGREEMENT

Revised and Approved 9/12/05

Objective: To provide a consistent skate-up policy based on team numbers.

The following rules apply to regular and post season play:

- 1.) A player's primary commitment is always to his /her own age level team.
- 2.) Skate-ups are allowed, but are not mandatory. Coaches are not obligated to use skate-ups.
- 3.) The upper level coach must initiate the skate-up request process. NOT the parents or skater.
- 4.) If there are openings for skate-ups on a team, coaches from both levels will evaluate the 2nd year players during practices and/or games to determine which players will skate-up.
- 5.) Skate-ups are not entitled to more game time than any other skaters at the highest level.
- 6.) Skate-ups will be utilized under the following conditions:
 - a. A team can not form two full lines.
 - b. Upper level players are sidelined for injuries or disciplinary actions.
- 7.) ALL skate-up games and practices must be approved in advance by the lower level coach.
- 8.) Under no circumstances shall a skate-up participate in an upper level game OR practice prior to a lower level game or practice on the same day.
- 9.) Skate-ups are not allowed without the specific approval of their parents, coaches at both levels and the Board of Directors. Coaches are encouraged to clearly define the expectations to the parents and the skater who is skating up.
- 10.) Skate-ups, parents, and both coaches must sign the agreement prior to skating. A copy of this agreement will be filed for approval with the Board of Directors.
- 11.) No exceptions to the above rules unless approved by the Board of Directors.
- 12.) If either coach, or the Board of Directors, determines that the skate-up policy & agreement have been abused or

broken, the skate-up privilege will be revoked. I have read the above policy and agree to comply with the terms as stated.

Skater Date

Parent Date

Coach – Lower Level Date

Coach – Upper Level Date

FUNDRAISING AND WORK HOURS REQUIREMENTS

(Calendars, Neshonoc Days)

Requirement Clarification:

All first year skaters Squirt age and younger, and all Termites, are exempt from work hours and mandatory fundraisers. WSHA encourages those families to participate in these activities, but it is not required.

All first year skaters PeeWee age and above are required to participate in all work hours and mandatory fundraisers at a rate of 50% of the full requirement.

All transfer skaters are required to participate in all work hours and mandatory fundraisers at a rate of 100% of the full requirement.

CALENDAR RAFFLE:

Each year that the association elects to hold a calendar raffle, the raffle shall be mandatory for all member families with the following requirements

- 1) All members shall write a post-dated check for the value of the calendars that are allotted.
- 2) The check shall be submitted at registration.
- 3) The check shall be post dated one month past the date of calendar distribution.
- 4) The member shall commence selling upon distribution. The member can then turn in sales money and their post-dated check will be returned to them. Should the member elect not to turn in sales money after one month, the post-dated check will be cashed and deposited into calendar fund.
- 5) Any family not submitting a post-dated check before the two practice deadline will lose player skating privileges until payment is made, unless alternative arrangements are made with the association board of directors.

NESHONOC DAYS TICKETS

The WSHA has taken ownership of the Neshonoc Days raffle ticket sales – this is the ticket portion of the event only.

Each family will be required to sell or purchase a \$50.00 allotment of the tickets. The raffle ticket sales shall be mandatory for all member families with the following requirements

- 1) All members shall write a post-dated check to June 1st for the current hockey season made payable to WSHA for the sum equal for the value of the tickets that are allotted.
- 2) The check shall be submitted at registration.
- 3) Ticket will be distributed at the end of the season at the awards banquet– or mailed to the home address of the player.
- 4) Ticket dollars can be turned for return of the check or the check can be destroyed per the family's request.

WORK HOURS:

Each year the association requires each family to contribute work hours to the support and growth of youth hockey in West Salem, these hours shall be mandatory for all member families with the following requirements.

- 1.) The association works hours calendar year runs from the Annual meeting in the spring through the next Annual meeting in the following spring. All summer work hours are considered to be for the upcoming skating season.
- 2.) The total number of work hours required is **40** per family. Parent coaches, coaching hours count toward all hours although coaches are strongly encouraged to participate in the maintenance and upkeep of the ice and rink their teams rely on for practices and games.
- 3.) **15** of the hours are mandatory calendar sales - leaving **25** hours per family.

- 4.) A minimum of **12** of the work hours need to come from rink set-up, rink tear down, and rink maintenance. (Cleaning, shoveling, sweeping, warming house maintenance repair, equipment upkeep, etc..)
- 5.) All Bantam and above families will be required to submit a check post dated to March 15th for the current hockey season made payable to WSHA for the sum equal to 25 work hours or \$500.00, to be returned or destroyed, per the family's request upon completion of required hours. If all hours are not completed the check will be cashed and funds will be collected for outstanding hours. A refund will be issued for any hours worked.
- 6.) Penalty box and scorekeeping of league games do not count towards hours worked, although hours will be counted during any tournaments put on by the WSHA.
 - 7.) Fundraising will be valued at \$20.00 per hour:
Example: If you fund raised \$100.00 in candle sales for the WSHA you get 5 hours of credit toward work hours. 100 / 20 = 5 (*12 hours still must come from rink maintenance.*)
- 8.) ***Important:*** All work hours not fulfilled in the course of a WSHA calendar year, (as stated in 1.) will be billed at a rate of \$20.00 per hour and must to be paid to WSHA before the beginning of the next season before any of that families skaters can be registered for the following year.
 - 9.) Hours will be tracked by work slips dropped in the warming house box or given to the Work Hours Coordinator.
- 10.) Hours will be posted on the web site and in the warming house for families to check and any question should be directed to the Work Hours Coordinator or a board member.

EQUIPMENT POLICY

Revised and Approved 10/12/95

EQUIPMENT MANAGER

The responsibilities of the Equipment Manager include distribution and collection of association-owned equipment (see equipment loan guidelines for equipment listings) to its members, make purchase decisions of new and used equipment as needed, maintain inventory and loan records, and storage of equipment. The Equipment Manager shall report directly to the Board Directors.

The team coach is the primary person responsible for hi/her team's equipment needs. It is recommended the coach assign a parent or parents as team manger to assist.

Distribution/Return of Equipment

Equipment Loan:

Following registration and previous to the season, the Equipment Manager shall organize an "equipment hand-out" day with the assistance of the Board. The Board and volunteers within the membership will provide assistance. Equipment shall be distributed to individual players and coaches at that time, including practice jerseys and leggings, breezes, shin pads, helmets, goaltending equipment and coach's equipment, following the "loan guidelines". Game Jersey's and game leggings will be distributed prior to the first game of the season by the team coach. It will be the coach's responsibility to have his/her players properly outfitted.

Equipment return:

An "equipment return" day will be organized by the Equipment Manager and Board at the end of the playing season. Volunteers within the membership will assist at the return. Coaches will also be in attendance.

All association-owned equipment will be turned in. Equipment is expected to be returned clean and in good repair. Jerseys and leggings should be mended and turned in on hangers, Stickers, tape, etc will be removed from helmets and all screws and other parts will be intact. Those who cannot attend the "equipment return" day must return their equipment to their coach prior to "equipment return day". A list will be provided to the Board to the Equipment Manager, following the return day, of those players that have not returned equipment. Families not returning equipment by the returned deadline will be billed for the equipment, at replacement cost. This function will be handled by the Board with assistance of the Equipment Manager.

Playing-Season Needs:

Throughout the playing season, team coaches will be the contact for players regarding equipment needs. The team coach will help players do minor repairs to equipment and notify the Equipment Manger of major repairs needed. Replacement or exchange of equipment for players will be handled by the coach with the assistance of the Equipment Manager.

Off-Season Loans:

The association will provide the loan of available equipment to players attending a camp during the off-season. Equipment may be checked-out on the day "equipment return" or players should notify the Equipment Manager of major repairs needed. Replacement or exchange of equipment for players will be handled by the coach with the assistance of the Equipment Manager.

Special Events:

The Equipment Manager shall provide the appropriate committee-head, the equipment required for special events such as June Dairy parade and "Jersey Day". The committee-head will be responsible for distribution and return of the equipment for the players and shall return it back in to the Equipment Manager within a reasonable amount of time.

Budget

Each year the Board shall approve a Budget amount to be used for the express purpose of equipment purchase and maintenance. Any expenditure beyond the budgeted amount requires Board approval.

The Equipment Manager will work with the Board in setting up a reasonable budget by providing budget based on past history, current inventory, and forecasted estimates.

The Equipment Manager shall maintain records of purchase/maintenance expenses throughout the year. All expenditures from the

Equipment Budget will be made by the Equipment Manager.

Purchasing/Ordering/Repair

The Equipment Manager will maintain adequate equipment for the needs of the membership based on numbers provided by the Board. Purchases will be made based on needs and budget constraints. The Equipment Manager will base purchase decisions on getting the lowest price for the best quality possible. The Equipment Manager will work with the Board and team Coaches to determine needs of the players. The association will provide equipment as set out by the Loan Guidelines. It is understood that individual special request or custom equipment is not provided. If inventory items are not desired by the player they may provide their own, at their expense. Exceptions require Board and Equipment Manager approval.

Special Orders (purchased by players):

West Salem Hockey Association provides, for loan, 1 black and 1 white game jersey to the High School players. On occasion, a High School player may want to purchase a game jersey. These requests will be made through the coach. When enough interest has been expressed, the players/parents, working with the coach, will order new jerseys for this purpose. The player should provide payment before the order is placed as the vendor will not ship before payment is received. Notice will be given through the monthly newsletter when this order is being placed. This will be considered as a "special order" by the vendors involved. The Equipment Manager must be notified for record-keeping purposes and return of Association-own jersey.

Surplus Equipment:

Unused or surplus equipment may be sold or donated when appropriate. The Equipment Manager would provide a list of equipment and its possible resale value to the Board. Upon Board approval, the Equipment Manager would look for possible purchasers. Funds from the sale of this equipment would go back to the equipment budget.

Repair/Maintenance:

Minor equipment repair of equipment during its loan, will be done by the player. The Equipment Manager will provide access to helmet parts at the concession stand. Parts (screw straps) would be purchased at cost by the player. Money for these parts would be kept separate from concession funds for the purpose of purchasing and replenishing. The Equipment Manager will maintain this "repair kit".

Major repairs will be done at the discretion of the Equipment Manager. The Equipment Manager will make necessary arrangements to have equipment repaired.

All equipment shall be kept in good order by the user. Occasionally equipment may need professional cleaning or restoration. The Equipment Manager will make these arrangements.

Inventory & Records

The Equipment Manager will keep up-to-date records of inventory including approximate value. For the purpose of accurate records, direct access to equipment storage will be limited to the Equipment Manager.

Two record books will be maintained:

1. Association-owned Equipment Inventory-to include condition, value, and purchase dates when available.

2. Equipment Loan Records – to include individual records of loaned equipment to each member.

A physical inventory of equipment shall be done every-other year by volunteers within the association, the Equipment Manager, and a Director. This shall be done after the equipment return day and before the next season's registration.

Equipment Storage

The Equipment Manager will strive to obtain, with the assistance of the Board, an adequate storage facility for equipment.

The ideal facility would be dry, well-lit, and well ventilated. It should be easily accessible to the Equipment Manager and roomy enough to conduct physical inventories.

Note: All equipment shall meet the requirements of USA Hockey, WAHA, WMHL, and WSHA.

COACHES INFORMATION – EQUIPMENT RESPONSIBILITIES

The coach is considered the intermediary between players and the Equipment Manager. It is recommended the coach appoint a “team manager” from his/her team to deal with these responsibilities.

The coach/manager will assist players in getting proper fitting equipment and help with minor repairs. After the initial equipment hand-out, the coach will take care of exchanging or obtaining equipment from the Equipment Manager. The coach will be responsible for handing out game jerseys and leggings as well as keeping record of these loans. The coach will take care of off-season equipment requests for those attending camps if needed. Players not able to attend the Equipment Return day will be expected to make arrangements with the coach to turn in their equipment before that date.

When a coach sees equipment needs, either purchase or repair, it is expected he/she would communicate those needs to player/parent or Equipment Manager as needed. Your recommendations are critical.

High School players who wish to purchase a black game jersey will contact their coach. The coach/team manager will collect payment and order New jerseys for this purpose. The coach/team manager must notify the Equipment Manager of these purchases for record-keeping/inventory, as well as return of currently loaned jersey.

Note: All equipment shall meet the requirements of USA Hockey, WAHA, WMHL, and WSHA

MEMBER INFORMATION – EQUIPMENT LOAN

It is your responsibility to be sure you have the proper protection and equipment to play the game! West Salem Youth Hockey Association provides certain equipment on loan basis (individual special requests or custom equipment is not provided). It is up to you to maintain loaned equipment in good order. Jerseys and leggings may need mending, helmets may need a new screw or chin strap. You may purchase these (at cost) at the concessions stand or at stores that sell hockey equipment.

If your equipment does not fit properly or needs major repairs – contact your coach or team manager.

When it is time to return equipment it should be clean and repaired. Jerseys and leggings should be brought in on hangers. Stickers, tape, etc. should be removed from helmets. All equipment will be turned in on a specific day set aside for returns. If you cannot attend the return day you must make advance arrangements with your coach or team manager.

If equipment is needed for off-season camps contact your coach or team manager. This equipment may be loaned out at the time of equipment return or during the off season with adequate notice.

Note: All equipment shall meet the requirements of USA Hockey, WAHA, WMHL, and WSHA.

WEST SALEM YOUTH HOCKEY EQUIPMENT LOAN GUIDELANES

	Termites	Mites	Squirts	PeeWees	Bantams	High School
Breezers		P	P	P	P	P
Helmet	P	P	M	M	M	M
Game Jersey		P	P	P	P	P
Practice Jersey	P	P	O	O	O	O
Game Leggings		P	P	P	P	P
Practice Leggings		P	O	O	O	O
Skin Guards	O	P	M	M	M	M
Elbow Pads	O	O	M	M	M	M
Mouth Guard	O	M	M	M	M	M
Cup/ Pelvic Guard		O	M	M	M	M
Gloves		O	M	M	M	M
Skates	M	M	M	M	M	M
Shoulder Pads		O	M	M	M	M
Stick	M	M	M	M	M	M

Goal Tender						
Blocker		P	P	M*	M*	M*
Glove		P	P	M*	M*	M*
Leg Pad		P	P	P	P	P
Chest Protector		P	P	P	P	P
Gobbler		P	P	M	M	M
Stick		P	P	M	M	M

P = Provided by WSHA M = Mandatory – you provide O = Optional – you provide

First-year skaters fall into Mite category for equipment loan

Any exceptions to these guidelines are handled on an individual basis, upon approval of the Board.

*WSHA does have a limited stock of these items – they will be available for loan on a first come, first serve basis. Once depreciated from inventory they will not be replaced.

BAD CHECK POLICY

One of the benefits of being a member of the West Salem Hockey Association is the privilege of being able to use personal checks to pay for any or all Association expenses.

Members are responsible for insuring all checks are good. If the Association is unable to cash a member's check for any reason, then the member must make the check good and pay any and all charges incurred by the Association in attempting to cash the check.

Should a member ever have three bad checks, they will no longer be able to write personal checks to the Association.

PLAYER DEVELOPMENT GOALS

MITES

- I. Although the main emphasis is on fun and progressive skill development, the Mites program should also allow youngsters to experience:
 - A. Cooperation
 - B. Fair play
 - C. Fitness
 - D. Safety

- II. Skating Skills
 - A. Forward Stride
 - B. Backward Skating
 - C. Control Turns
 - D. Stops
 - E. Forehand & Backhand passing

- III. Basic Rules
 - A. Of the Game
 - B. Teach and Model desirable personal, social, and psychological skills (self-worth, self-discipline, teamwork, goal-setting, and self-control)

PLAYER DEVELOPMENT GOALS

Squirts

- I. Although the main emphasis is on fun and progressive skill development, the Squirts program should also allow youngsters to experience:
 - A. Cooperation
 - B. Fair play
 - C. Fitness
 - D. Safety

- II. Skating Skills
 - A. Forward skating and backward skating
 - B. Front to back Dribble & Diagonal Dribble
 - C. Passing/Receiving
 - D. 1on1
 - E. Stick Handling

- III. Basic Strategy
 - A. Of the game
 - B. Defensive and Offensive Positioning
 - C. Emphasis on Skill Development and Team Tactics

PLAYER DEVELOPMENT GOALS

Pee-Wee

- I. Although the main emphasis is on fun and progressive skill development, the Pee-Wee program should also allow youngsters to experience:
 - A. Cooperation, as a team and with each other
 - B. Fair play
 - C. Fitness
 - D. Safety
 - E. Sportsmanship

- II. Skating Skills
 - A. Begin to master skating skills, forward, backward, stops and starts, etc.
 - B. Begin to master all stick handling skills (Passing/Receiving)
 - C. Breakout skills
 - D. Puck handling, Shooting skills
 - E. How to check properly

- III. Basic Strategy
 - A. Of the game
 - B. Defensive zone coverage
 - C. Emphasis on offensive skills
 - D. Skill development and team tactics

**PLAYER
DEVELOPMENT**

GOALS

Bantam

- I. Although the main emphasis is on fun and progressive skill development, the Bantam program should also allow youngsters to experience:
 - A. Cooperation, as a team, with each other, coaches, parents, etc.
 - B. Fair play, proper conduct on and off the ice
 - C. Fitness, athletic conditioning
 - E. SPORTSMANSHIP!

D. Safety

- II. Skating Skills
 - A. Continuing to learn to check properly, giving

- and receiving
- B. When checking is and is not appropriate
- C. Mastering of all skating skills
- D. Mastering of all puck handling
- E. Mastering shooting skills

- III. Basic Strategy
 - A. Of the game

- B. Defensive zone coverage
- C. Emphasis on offensive skills
- D. Skill development and team tactics